

Adamstown Area Library Board of Trustees Meeting, Apr 14, 2021 – via Zoom

Present: Tom Martin, Marj Hyrb, Cindy Mellinger, Carolyn Reiste, Curt Unruh, Jessica McManimen, Hope Schmidts, Daryl Groff, Anne Williams, JJ Valerio, John Schmoyer, Brad Rauch

Absent:

Public present: Ann Roseboro – Friend's member

Marj Hyrb called the meeting to order at 6:41 PM after some technical difficulties. The meeting was held via Zoom.

Secretary's Report- submitted by Tom Cindy motioned to accept, JJ 2nd, motion passed

Treasurer's Report- Brad, no committee meeting was held, March slow month, maintaining good cash position, cash account location to be confirmed for best interest rate, PPP funds are round 2, Sewer Repair - \$3,900 paid, 1/3 of cost, dehumidifier & ozone filter to help with odors. Tom motion to accept report, Anne 2nd Motion passed

Public Comments- Friends – Ann Roseboro – longtime member, book sale organization ongoing at old library, donations are coming in as well, Mad Hatter sales ongoing, fall auction is uncertain, Cindy inquired if sale promotion is needed on Blue Ridge, Daryl suggested paying a temp for manning sale if needed

Director's Report- Carolyn – annual report submitted, needs signed off, advisory group for the change in primary library, attended Cocalico regional leaders meeting, partnering with school for kindergarten registration, new patron counter installed, working on digital registration for library card, 3 new staff members on board, browsing is taking place. Daryl – could Blue Ridge push library card registration in general, Cindy stated she will help with. Brief discussion on materials available from state to use for library promotional activities Tom motioned to accept report, Cindy 2nd Motion passed

Vaccine Eligibility – now open to all, staff is participating

Expanded Hours – review attachment, hours increasing for browsing, approx 25 patrons currently.

Furniture Update – shelving is on its way, credit for overpayment

Pandemic Operations Plan – for future needs

New Business: Golf Tournament – meeting after adjournment, details similar to 2020, meal planning for pig roast, flyer put together near future, same prices for sponsorships, donations needed for raffles, order more hole sign holders, offer free raffle tickets for golf attendees who sign up for library card, split tent rental with Sunday tournament possible, less soda, more Gatorade

Old Business: Dedication Ceremony – Hope, budget, tokens – brass ornament or pottery crock, crocks are no min order and local business, menu under construction, volunteer schedule, 3 events planned throughout the day, support local vendors while maintaining budget, Jun 17, under tent

Business Match – Hope & Daryl, emailing business list, invite to events in September at the library for presentation, review donation needs, follow up by October, July finalize contacts for invitations

Strategic Plan – Jess, email to board with details for SWOT analysis

Borough Plans – Carolyn & Marj, Randy states borough wants to build community room, borough offices, and rent back, working on details

Adjourn: 7:45 PM Motion by JJ, 2nd by John. Motion carried.

Next Regular Meeting: May 12, 2021 at 6:30 PM

Submitted by Tom Martin